



Annual General Meeting

July 1, 2021 - June 30, 2022

Monday, November 21, 2022 @ 7 pm HCC

Present: Darren, Emily, Kelly GS, Melanie, Jody, Kyla, Sienna, Brenda, Omar

Regrets: Scott, Vishesh, Maria

Agenda

1. **Welcome** Jen Hoffman-Bailey
 - Jen welcomed our guests and had the board members introduce themselves

 2. **Housekeeping** Jen Hoffman-Bailey
 - a. Voting Procedures
 - Any member in the community may vote at the AGM

 - b. Approval of DRAFT Agenda for November 21, 2022 **Decision**
 - i.) **Motion: To approve the AGM Agenda**
Motion - Jen Second - Melaine Carried.
 - c. Approval of DRAFT Minutes of 2020-2021 AGM - Tuesday, November 2, 2021 **Decision**
 - ii.) **Motion: To approve the [November 2, 2021 AGM Minutes](#)**
Motion - Jen Second - Kyla Pugliese Carried.
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3. **Introducing the HCA** Jen Hoffman-Bailey
 - a. Reviewing our Mission and Vision
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4. **Life in the HCA**
 - a. Program Report Emily Wark
 - Emily explained her role as a Program Coordinator and her update
 - Because of COVID, our programs weren't as plentiful
 - Emily ran through the list of programs that were offered during 2021-2022 and a few new programs offered during the upcoming Winter session
 - Program Report slide - shows how our participation numbers have grown since 2014
 - Summer programs were added in 2019
 - We offered virtual baking classes as well
 - QUESTION: how does the Huron Natural Area work with the "first come first served" issue there

 - b. Events Report Jen Hoffman-Bailey
 - Jen reviewed the events and we added the the missing on (outdoor movie)

 - c. City of Kitchener Report Alison Watkins
 - Alison started working with the HCA in June and helped the HCA move into the HCC
 - Amazing staff (passionate and excited) at the HCC to meet the needs of the HCA
 - Thankful for the support of EarlyOn who allows us to use their rooms at night so we don't have to cancel a program
 - Building a strong relationship with Principal Jeff at the Oak Creek School (getting access to the schools two gyms in January)

- Daycare Rising Oaks - good relationship starting with them as well. House of Friendship resource worker is also connected with HCC to help bridge gaps for those in our community
- Strong Start - will be bringing their programming here a couple times a week during the day
- Gym space for the community - starting to be used by the community
- Looking to bring MLL (ESL/ELL) to the community centre
- Alison thanked Kelly for her work on Council and the work that she has done to support our NA. Kelly's passion for youth and recreation in our community made it possible for our community centre

5. Business Report

a. Financial Report

Darren Bailey

i.) Review of 2021-2022

- Because we had a huge increase in programming, our revenue greatly increased at the end of the fiscal year (THANK YOU EMILY!)
- Darren when through the expenses (remove the word 'projector' from the Special events line)
- Lost money during this year because of COVID and not running full programming - we were running events to continue community engagement - we were investing in ourselves

b. Board Members and Nominations

Jen

Hoffman-Bailey

i.) Review the open positions - any nominations?

- Chris is staying on as a communications consultant, but not a member
- Jen named the need to fill an executive position to be filled so that it's not just Jen and Darren
 - Alison has offered to post the positions in the HCC
- Jen reviewed the vetting process...3 month probation period, then voted in a Member at Large

c. Recognition of Retiring Members

i.) City of Kitchener Rep: Shannon Thomson (at January meeting)

ii.) City of Kitchener Ward 5 Rep: Kelly Galloway-Sealock

- Jen thanked Kelly for her work
- Kelly started the HCA and invited the neighbours to come forward with Michelle, Kevin, Brenda and many others
- She was key to getting us the HCC space and was an easy sell to the City staff because of how successful we are
- Kelly thanked the HCA for their work to build the programming up

iii.) Member: Melanie Gualteri

- Jen thanked Melanie and named a number of things that she was key in - events, beautification process
- Melanie talked about the relationships she made here and the connections she made and how shes transferring those skills to her new home
- The move has been wonderful
- She's happy to be back and is grateful for the friendship that she made here

d. Recognition of Emily Wark, Program Coordinator

- Emily thanked everyone for their support and work
- Has enjoyed watching the HCA grow - not only the bond of the board members, but also among family and community members
- Was proud of how we handled programming during the pandemic (we were one of the only NAs still running during COVID and were the first to come back)
- Looking for a way to continue working with the HCA
- Melanie admires Emily greatly and is super impressed with her. Enjoyed working alongside her
- Brenda was inspired watching Emily "do her thing"

7. Question

- Kyla requested support from HCA for the Festival of Neighbours - did a presentation about how Pets brought neighbours together. Her event is in two weeks - clothing drive and wanted to make sure that she wasn't stepping on our toes and is asking HCA to promote. ACTION: Alison will promote at the HCC

8. AGM Adjournment

Decision

i.) Motion: To adjourn the meeting

Motion: Jen **Secunder** - Darren **Carried**